



DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
2000 NAVY PENTAGON
WASHINGTON, D.C. 20350-2000

IN REPLY REFER TO
OPNAVINST 4460.1
N413P
16 April 1999

OPNAV INSTRUCTION 4460.1

From: Chief of Naval Operations
To: All Ships and Stations, less Marine Corps Field
Addressees not having Navy Personnel attached
Subj: MANAGEMENT OF MATERIAL HANDLING EQUIPMENT (MHE) IN NAVY
Ref: (a) SECNAVINST 4440.31C (NOTAL)
(b) NAVSUPINST 10490.33B (NOTAL)

1. Purpose. To issue policy and assign responsibility for management of MHE in Navy.
2. Definition. MHE includes all self-propelled equipment normally used in storage and handling operations in and around warehouses, shipyards, industrial plants, airfields, magazines, depots, docks, terminals, and aboard ships. It includes all self-propelled MHE, such as, but not limited to, warehouse tractors, forklift trucks, platform trucks, pallet trucks, straddle carrying trucks, 463L aircraft loaders, and Automated Material Handling systems. It also includes non-powered shipboard pallet trucks.
3. Discussion. Reference (a) assigns responsibility to Chief of Naval Operations (CNO) for establishment of policies and procedures for management of MHE.
4. Policy. It is Secretary of the Navy (SECNAV) policy that MHE will be centrally managed by a single manager within Navy.
5. Applicability. The provisions of this instruction apply to:
 - a. Navy commands and shore (field) activities;
 - b. Ships and afloat commands;
 - c. Fleet Commanders having headquarters and support activities ashore;

- d. Unified commands whose headquarters receive Navy support;
- e. Naval Construction Forces;
- f. Military Sealift Command; and
- g. Equipment held in War Reserve Stock intended for advance base use or training purposes.

6. Responsibility

a. Commander, Naval Supply Systems Command (COMNAVSUPSYSCOM), is Navy's single manager for MHE, responsible for implementing the policy in reference (a), and for administration and management of Navy MHE as described in reference (b). Program Management responsibilities may be delegated to a subordinate command. Specific responsibilities include, but are not limited to:

(1) Determine Navy-wide MHE requirements in support of mission readiness levels, including development/implementation of MHE Integrated Logistics Support policy;

(2) Inventory control functions, including development and maintenance of a Management Information System for use by all Navy MHE holders;

(3) Inventory management functions including lease and redistribution of MHE assets;

(4) Programming and budgeting for equipment procurement, replacement, overhaul, and management funds;

(5) Establishing operating, training, safety, and utilization standards;

(6) Assigning registration numbers;

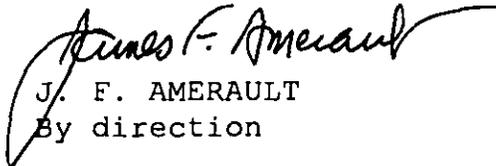
(7) Acting as the central clearing agency for acquisition, development of maintenance standards, replacement, and disposal of MHE;

(8) Establishing an acquisition engineering agent (AEA) and in-service engineering agent (ISEA) to meet equipment procurement, life-cycle management, and maintenance/safety requirements;

(9) Inventory control and maintenance of War Reserve MHE; and

(10) Administering Public Laws and regulations related to the acquisition, use, Life Cycle Management and disposal of MHE.

b. Navy MHE users will comply with all acquisition, management, maintenance, reporting, disposal, and other requirements related to MHE specified in this instruction, reference (b), and other Naval Supply Systems Command or designated program manager directives.


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By direction

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